# **Steps to Success**

**Survey setup** (occurs after order is placed)

**Customize your survey administration** 

Train your advisors/coaches

Administer your survey

Review your results + Share your data

Meet with students and refer to campus resources

Implementation and outreach



# Retention Management System Early identification + early intervention to increase student success



# **Reviewing your RMS results**

# **Summary Reports**

- Report retrieval with summary results
- Video tutorial

# **Grouping Fields**

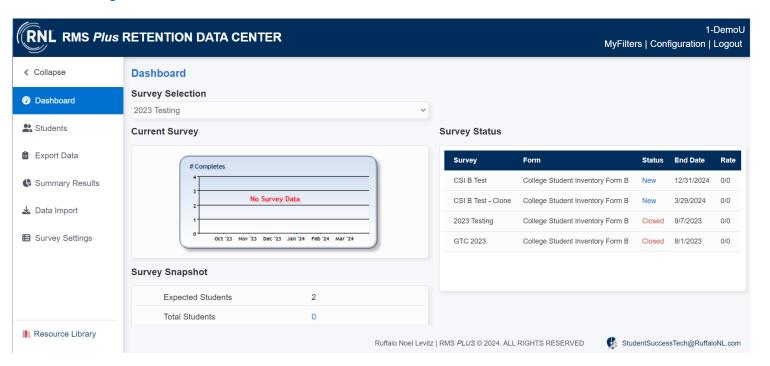
- Grouping Student Records
- Video tutorial

# **Filter and Export Data**

- Exporting data
- Filtering student records

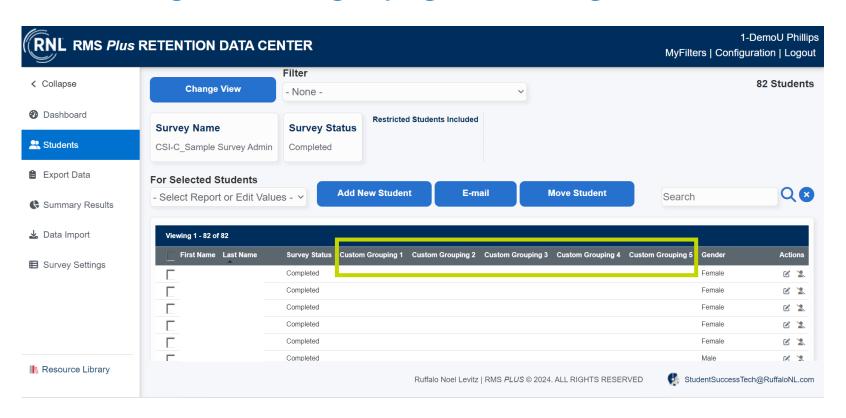
### **The Retention Data Center Dashboard**

# Adds ease and efficiency to the assessment and intervention process



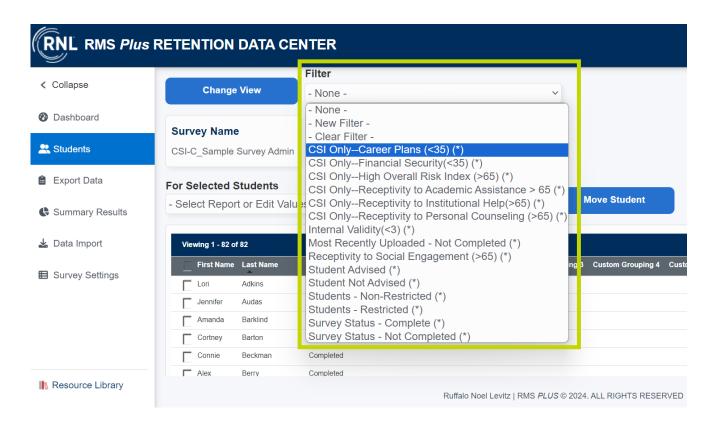
# Access to all reports for groups of students

Take advantage of custom grouping fields for targeted outreach



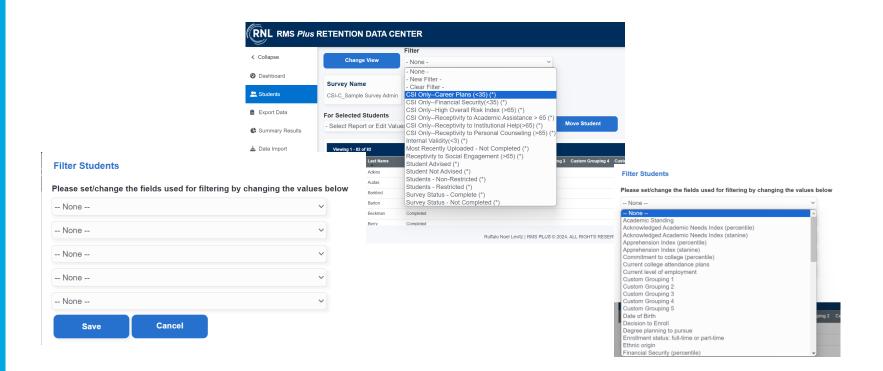
# Filter your data

#### Standard or customized filtering functions



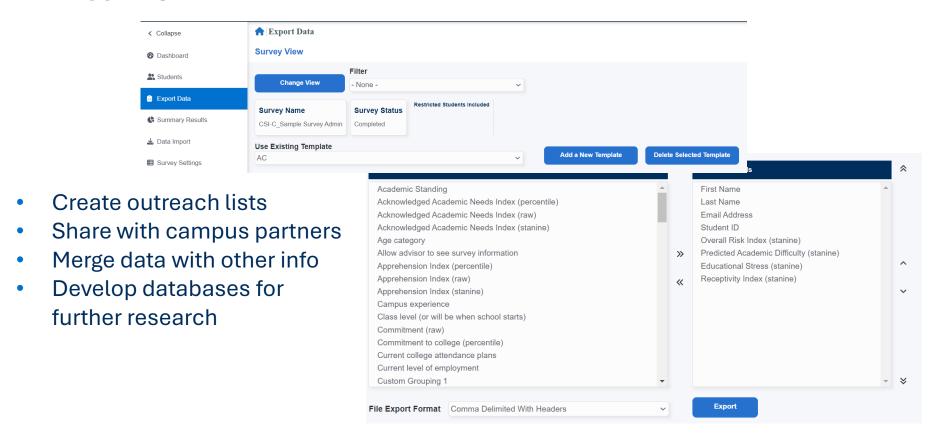
#### **Customized filters**

#### For targeted outreach-both individual and groups of students



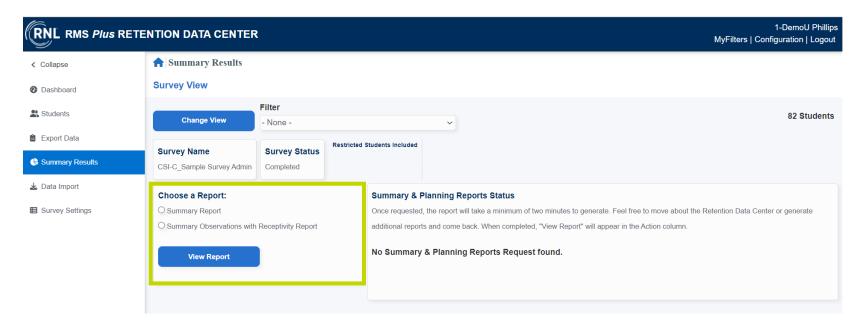
# **Export data**

#### To support your outreach efforts



# **Summary Reports**

#### To guide your outreach efforts



# **RMS – Summary and Planning Report**

#### The Statistical Summary helps you to answer:



- What are the **strengths and challenges** for all students in the cohort?
- What are the **strengths and challenges** for a particular sub-group of students you are serving?
- What backgrounds do your students come from?
- What are the top recommendations for actions for this population?

The report can be generated for your full population or by sub-populations

# **Summary and Planning Report**

College Student Inventory™ - Form B

Summary and Planning Report for Sample College

CSI Completion Date: Month Day Year

Primary Sample Statistics	N	%
Number of Female	139	42.9
Number of Male	179	55.2
Number of Genderqueer; neither exclusively male nor female	3	0.9
Number of Transgender	1	0.3
Number of Unknown	1	0.3
Number of Choose not to disclose	1	0.3
Total Number of Students	324	100.0

Status	N	%
International	10	3.1
Not Applicable	314	96.9

#### Section A

				% of Students with: Risk or Receptivity for
Local Means on Major Scales	Females	Males	Total	Assistance
Summary Observations				
Overall Risk Index	47.1	54.2	51.1	18%
Predicted Academic Difficulty	37.7	37.3	37.5	7%
Educational Stress	60.3	64.5	62.6	34%
Receptivity to Institutional Help	51.3	49.7	50.4	21%
Academic Motivation Scales				
Study Habits	46.7	40.1	43.0	
Reading Interests	55.9	39.9	46.8	
Verbal and Writing Confidence	52.0	42.2	46.5	
Math and Science Confidence	45.0	51.0	48.3	
Commitment to College	42.8	28.7	34.9	
Interactions with Previous Teachers	49.1	44.3	46.4	
General Coping Scales				
Social Engagement	42.5	41.4	41.9	
Family Support	39.1	48.3	44.3	
Capacity for Tolerance	44.6	45.3	45.0	
Career Plans	55.9	42.4	48.3	
Financial Security	42.4	49.4	46.4	
Receptivity Scales				
Academic Assistance	50.8	53.7	52.4	37%
Personal Counseling	61.5	60.0	60.7	49%
Social Engagement	43.5	35.9	39.2	21%
Career Guidance	48.4	53.7	51.4	38%
Financial Guidance	49.5	46.0	47.6	26%
Supplemental Scales				
Internal Validity	7.0	6.9	7.0	

Note: The means statistics for all scales except internal validity were computed from percentile scores. For all of the scales, the national norm is the 50th percentile. High scores indicate levels of the characteristic described in the scale name (a.g., a. bigh scores in

# **Summary and Planning Report (continued)**

College Student Inventory™ - Form B

Summary and Planning Report for Sample College

CSI Completion Date: Month Day Year

Plans to Work	N	%
0 (I have no plans to work)	64	19.8
1 to 10 hours per week	144	44.4
11 to 20 hours per week	88	27.2
21 to 30 hours per week	23	7.1
31 to 40 hours per week	5	1.5
over 40 hours per week	0	0.0
High School GPA	N	%
A	114	35.2
B+	151	46.6
В	34	10.5
C+	24	7.4
C	0	0.0
D+	1	0.3
D	0	0.0
General Academic Knowledge	N	%
Highest 20%	57	17.6
Next Highest 20%	113	34.9
Middle 20%	148	45.7
Next Lowest 20%	6	1.9
Lowest 20%	0	0.0

Racial/Ethnic Origin	N	%
Black/African-American	31	9.6
American Indian or Alaskan Native	2	0.6
Asian or Pacific Islander	18	5.6
White/Caucasian	212	65.4
Hispanic or Latino	48	14.8
Multiethnic or other ethnic origin	10	3.1
Prefer not to respond	3	0.9
Parent1's/Guardian's Highest Level of Education	N	%
8 years or less of elementary school	13	4.0
Some high school but no diploma	14	4.3
A high school diploma or equivalent	61	18.8
1 to 3 years of college (including study at a technical, community, or junior college)	52	16.0
A 4-year undergraduate college degree		
(bachelor's degree)	99	30.6
A master's degree	61	18.8
A professional degree (medicine, dentistry, law, philosophy, or other similar degrees)	24	7.4
Parent2's/Guardian's Highest Level of Education	N	%
8 years or less of elementary school	13	4.0
Some high school but no diploma	25	7.7
A high school diploma or equivalent	87	26.9
1 to 3 years of college (including study at a technical, community, or junior		
college)	83	25.6
A 4-year undergraduate college degree		
(bachelor's degree)	75	23.1
A master's degree	28	8.6

	Section	on A
Highest Degree Sought	N	%
None	0	0.0
A 1-year certificate	0	0.0
A 2-year college degree (associate)	1	0.3
A 4-year college degree (bachelor's)	139	42.9
A master's degree	74	22.8
A professional degree (medicine, dentistry, law, philosophy, or other		
similar degrees)	85	26.2
I am not sure of my plans at this time.	25	7.7
Perceived Academic Ability	N	%
Considerably below average	0	0.0
Slightly below average	10	3.1
Average	100	30.9
Slightly above average	134	41.4
Considerably above average	77	23.8
Extremely high (in the top 5%)	3	0.9
Decision to Apply to College	N	%
Few days before	3	0.9
Few weeks before	23	7.1
Many months before	298	92.0
High Desire to Transfer	N	%
	100	30.9

# **Summary and Planning Report (continued)**

College Student Inventory™ - Form B

Summary and Planning Report for Sample College

CSI Completion Date: Month Day Year

The strength of each recommendation is indicated by its mean priority score (0 = low; 10 = high):

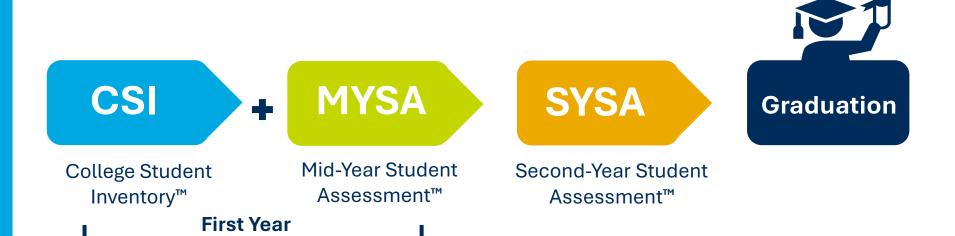
#### Recommendations





Ву Туре	Mean Priority Scores	% of Students Requesting Assistance	By Percent of Students Requesting Assistance	Mean Priority Scores	% of Students Requesting Assistance
Get help with exam skills	6.71	68%	Get help in selecting an academic program	6.86	77%
Get help with study habits	6.61	67%	Discuss the qualifications for careers	6.78	74%
Get help with writing skills	6.26	60%	Discuss job market for college graduates	6.54	69%
Get help with basic math skills	6.19	57%	Get help in selecting a career	6.52	69%
Get tutoring in selected areas	6.29	62%	Get help with exam skills	6.71	68%
Get help with reading skills	6.03	53%	Discuss advantages/disadvantages of careers	6.43	68%
Discuss attitude toward school with counselor	5.92	28%	Get help with study habits	6.61	67%
Discuss an unwanted habit with counselor	5.56	40%	Get help in meeting new friends	6.46	63%
Discuss personal relationships and social life with	5.82	47%	Get tutoring in selected areas	6.29	62%
counselor			Get help with writing skills	6.26	60%
Discuss family problems with counselor	5.48	39%	Get help in obtaining a scholarship	6.21	60%
Discuss emotional tensions with counselor	5.89	49%	Get help with basic math skills	6.19	57%
Discuss unhappy feelings with counselor	5.76	45%	Get information about clubs and social organizations	6.12	56%
Discuss the qualifications for careers	6.78	74%	Get help with reading skills	6.03	53%
Get help in selecting an academic program	6.86	77%	Get help in finding a part-time job	6.03	52%
Discuss job market for college graduates	6.54	69%	Get advice from an experienced student	5.92	51%
Get help in selecting a career	6.52	69%	Get information about student activities	5.93	50%
Discuss advantages/disadvantages of careers	6.43	68%	Get help in finding a summer job	5.86	50%
Get help in finding a part-time job	6.03	52%	Discuss emotional tensions with counselor	5.89	49%
Get help in obtaining a loan	5.27	38%	Discuss personal relationships and social life with	5.82	47%
Get help in obtaining a scholarship	6.21	60%	counselor		
Get help in finding a summer job	5.86	50%	Discuss unhappy feelings with counselor	5.76	45%

# Retention Management System Early identification + early intervention to increase student success



# **SYSA - Summary and Planning Report**

#### (Aggregate and Subpopulations)

Second-Year Student Assessment™

Summary and Planning Report for Sample College

Completion Date: MM/DD/YYYY to MM/DD/YYYY

Section A

Primary Sample Statistics	N	%	National Comparison Group
Number of Females	1042	68.5%	Four-Year Public Institutions
Number of Males	480	31.5%	
Total Number of Students	1522	100.0%	

#### Student Information

	N	Campus %	National %
Work Hours This Term			
0 (I do not work)	622	41.5%	42.7%
1-10 hours per week	192	12.8%	14.1%
11-20 hours per week	328	21.9%	22.6%
21-30 hours per week	232	15.5%	12.7%
31-40 hours per week	96	6.4%	5.3%
Over 40 hours per week	30	2.0%	2.7%
Self-Reported Grade Point Average			
3.5 - 4.0	636	42.4%	38.0%
2.5 - 3.49	716	47.7%	50.5%
1.5 - 2.49	140	9.3%	10.6%
1.0 -1.49	8	0.5%	0.6%
Less than 1.0	0	0.0%	0.3%
Study Plans This Year			
Won't need to study as much as I did last year	52	3.5%	2.8%
Will need to study about the same amount as last year	364	24.4%	26.1%
Will need to study more than I did last year	1076	72.1%	71.1%

	N	Campus %	National %
Racial/Ethnic Origin			
American Indian or Alaskan Native	88	5.9%	2.5%
Asian, Asian American, or Pacific Islander	68	4.6%	4.4%
Black/African-American	46	3.1%	16.1%
White/Caucasian (non-Hispanic)	502	33.6%	48.3%
Mexican or Mexican American	40	2.6%	5.3%
Puerto Rican	22	1.5%	2.1%
Other Hispanic or Latino	522	34.9%	12.8%
Multiethnic	128	8.6%	5.2%
Other	38	2.6%	2.0%
Prefer not to respond	40	2.7%	1.2%
Highest Degree or Program Sought			
One-year certificate	0	0.0%	0.2%
Two-year certificate or associate degree	4	0.3%	0.8%
Four-year college degree (bachelor's)	438	29.4%	33.4%
Master's degree	556	37.4%	36.4%
Professional degree (medicine, dentistry, law, Ph.D., or similar degrees)	478	32.1%	28.7%
Other	4	0.3%	0.2%

# **SYSA – Summary and Planning Report**

#### (Aggregate and Subpopulations)

Second-Year Student Assessment™ Summary and Planning Report for Sample College

Completion Date: MM/DD/YYYY to MM/DD/YYYY

Section A, Continued

	N	Campus %	National %	
Selection of a Major				
Plan to continue with the major selected	1074	72.0%	75.7%	
Selected a major, but thinking about changing it	254	17.0%	14.0%	
Actively involved in process of selecting major/program	88	5.9%	6.9%	
Have potential majors in mind-haven't explored them yet	70	4.7%	3.0%	
Have not thought seriously about a major at this point	6	0.4%	0.3%	
Current Enrollment Status				
Enrolled here with no previous college credits	638	42.7%	48.7%	
Enrolled with dual-enrollment credits earned in high school	452	30.3%	26.4%	
Transferred from a community college	164	11.0%	10.5%	
Transferred from a four-year college or university	92	6.2%	6.3%	
Other	148	9.9%	8.0%	
Classes at Other Institutions This Term				
None	1300	87.1%	90.5%	
One class	28	1.9%	1.2%	
Two classes	50	3.4%	1.7%	
Three classes	26	1.7%	1.3%	
More than three classes	88	5.9%	5.3%	

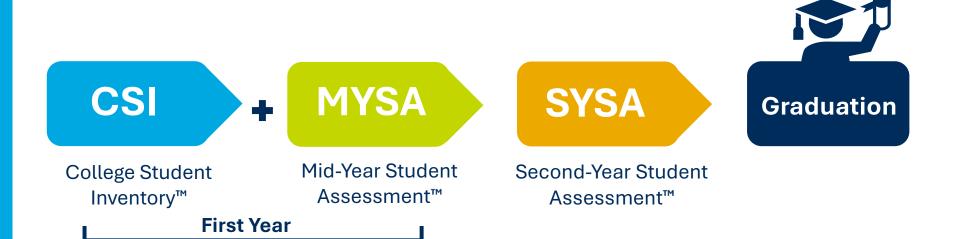
	N	Campus %	National %
College Completion Plan			
Plan to complete my degree at this college/university	1334	89.7%	89.6%
Plan to transfer to complete degree/program	116	7.8%	8.2%
College is not right for me-do not plan to continue	0	0.0%	0.1%
Undecided about my plans at this time	38	2.6%	2.1%
Total Credit Hours Earned			
0-15 credits	70	4.7%	5.2%
16-30 credits	434	29.0%	26.8%
31-45 credits	646	43.2%	37.3%
46-60 credits	264	17.7%	20.2%
More than 60 credits	80	5.4%	10.6%

# **SYSA - Summary and Planning Report**

#### (Aggregate and Subpopulations)

Second-Year Student Assessment™ Summary and Planning Report for Sample College Section E Completion Date: MM/DD/YYYY to MM/DD/YYYY Student Transition National Comparison Group Results Campus Results **General Coping** Item means: Responses: Responses: Responses: Responses: item means: Scale Scale 1-7 score 1-4 score 5-7 score 1-4 score 5-7 score Students' level of agreement with each of the scales and items below: 1-7 score score score range range range range range (Scale score of 100% = complete agreement; for items, 1=low, 7=high) range Transition 74.8% 77.4% 4.8 37.6% 62.3% It has been easy for me to make friends in college. 5.1 31.8% 68.2% I feel comfortable with the changes in life style that occur in college. 5.7 16.2% 83.7% 5.7 14.2% 85.7% I have many friends and feel at home here. 5.0 33.9% 66.1% 5.2 29.7% 70.2% 5.4 22.0% 77.7% It has been easy for me to adapt to my college living arrangements. 5.6 19.0% 80.9% I feel good about the way I have adapted to the college social environment. 53 24.3% 75.7% 55 21.0% 78.9% Family Support 81.2% 14.0% 83.7% 81.4% 13.7% 86.2% I have always felt that the rest of my family was firmly behind me. 13.6% 86.4% 14.2% 85.7% 6.0 6.0 5.6 20.0% 79.9% I feel comfortable discussing important issues with my family. 5.6 19.5% 80.4% My family respects my judgment on most decisions. 5.7 16.1% 83.8% 5.7 15.8% 84.2% My family and I understand each other's point of view. 5.4 6 394 93.7% 5.5 5.4% 94.6% Received Want Increase/ Received Want Increase/ Student Needs and Interests assistance assistance Decrease in assistance assistance Decrease in last year this year Students' receptivity to assistance in each area below: receptivity last year this year receptivity Personal Support and Counseling Discuss difficulties in my personal relationships and social life 12.7% 28.9% 16.2% 16.9% 26.4% 9.5% Receive help with family issues that are distracting to me 10.1% 21.4% 11.3% 11.9% 19.7% 10.2% Find ways to deal with emotional tensions that are bothering me 13.1% 30.9% 17.8% 17.0% 28.3% 11.3% Institutional Impressions Item means: Responses: Responses: Item means: Responses: Responses: 1-7 score 1-4 score 5-7 score 1-7 score 1-4 score 5-7 score Students' level of satisfaction with each of the areas below: range range range range range range Each item is ranked by its satisfaction score (1 = low, 7 = high). 35.7% 64.3% Social life (on and off campus) 5.2 29.3% 70.7% 4.8 38.2% 61.8% Level of interaction with other students 5.2 29.9% 70.1% 4.7 40.1% 59.9% Sense of belonging to the college community 5.1 32.4% 67.6% 53 24.7% 75.3% My overall experience as a student at this institution 5.5 80.2% 19.8%

# Retention Management System Early identification + early intervention to increase student success



# **MYSA – Summary and Planning Report**

(Ag	gregate and Subpopu		Completion Date: Month	: Month, Day Year				
				Primary Sample S	tatistics *			
					Pre(CSI-F	Pre(CSI-Form B) Mid-year(MYSA)		
				Total number of students:	<u>N</u> 237		N 253	
				Academic Motivation	1	Male	Total	
				Commitment to College	e			
			Pre Mid-year Interactions with Previous		44.8	30.3	37.5	
					42.3	28.9	35.5	4
				Teachers Teachers				
				Pre	49.9	47.2	48.6	
				Mid-year	51.5	53.3	52.4	
	Verbal and Writing Confidence					3.0	49.7	
	Verbal and Writing Confidence	at and writing Confidence				3.0	60.0	
	Pre	53.8		43.1			48.8	
						48.4 54.2		
	Mid-year	56.9		51.6	54.2	. 12.3	47.9	
				Pre	48.0	41.6	44.8	
				Mid-year	52.4	50.6	51.5	
				Verbal and Writing Co	nfidence 53.8	42.1	40.4	
				Pre Mid-year		43.1 51.6	48.4 54.2	
				Concret Coning	56.9	•		
	Financial Security							
	Financial Security			69.5		6.4	44.3	
	Pre	53.7				4.7	53.7	
•			_			$\dashv$		
	Mid-year	51.9		67.1		7.0	51.9 54.7	
			•	Family Support		0.7	54.7	
				Pre	32.2	44.5	37.3	
				Mid-year	34.5	45.4	39.0	
				Financial Security Pre	53.7	69.5	60.2	
				Mid-year	51.9	67.1	58.2	
				Social Engagement				

# **MYSA - Summary and Planning Report**

(Aggregate and Subpopulations)

	Pre (CSI-Form B)	Mid-year (MYSA)				
Scales and Items	Receptivity Scales (percentile)	Received h	elp already	Would like to receive help or information this term		
		YES	NO	YES	NO	
Receptivity Academic Assistance	52					
Exam skills		125	128	76	177	
Study habits		134	119	76	177	
Writing skills		168	85	66	187	
Math Skills		76	177	77	176	
Tutoring		108	145	73	180	
Reading skills		90	163	36	217	
Receptivity to Career Guidance	51					
Qualification for occupations		104	149	115	138	
Help with career/job plan		106	147	110	143	
Salaries for occupations		66	187	115	138	
Advantages/Disadvantages of occupations		70	183	115	138	
Help selecting occupation of interest		75	178	109	144	
Receptivity Personal Counseling	61					
Attitude toward school		100	153	47	206	
Discouragement/unhappy thoughts		84	169	43	210	
Unwanted habit(s)		52	201	17	236	
Personal relationships and social life		66	187	30	223	
Family matters		57	196	22	231	
Emotional tensions		61	192	31	222	

# **MYSA – Summary and Planning Report**

#### (Aggregate and Subpopulations)

Mid-Year Student Assessment™
Summary and Planning Report for Sample College

Completion Date: Month, Day Year

\*Pre (CSI-Form B) | \*\*Mid-year (MYSA)

#### Demographic Information

WORK			%	N	%				
0 (no plans/do not work)		48	20.25	126	49.80				
1 to 10 hours per week		107	45.15	87	34.39				
11 to 20 hours per week		64	27.00	31	12.25				
21 to 30 hours per week		15	633	6	2.37				
31 to 40 hours per week		3	1.27	3	1.19				
More than 40 hours per week		0	0.00	0	0.00				
GPA	Extrainery mgn (in the top 570)	1	1				1.27		1.19
A	Study Time Needed					N/A	N/A	N	%
B+ Not as much as I expected.								17	6.72
n.	About what I expected.							155	61.26
	A lot more than I expected.							81	32.02
College Plans						N/A	N/A	N	%
I plan to complete my degree/certificate at this college or university.							190	75.10	

I plan to transfer to another college or university to complete my degree.

College is not right for me at this time, and I do not plan to re-enroll next term.

I have not made a decision about my plans for next term.

\*Refers to pre-college experiences/plans for CSI-Form B

<sup>\*\*</sup> Refers to first-term experiences/plans for Mid-Year Student Assessment

# **Meeting with students**

## **Training Options**

#### 90 Minute Virtual Training

- RMS Overview (Individual and aggregate reports)
- Survey scales and report interpretation
- Advising resources
- Introduction to the Retention Data Center

#### **RMS Advising Resources**

- Conversation Starters
- Worksheets and Assignments
- Student/Advisor video presentation
- www.RuffaloNL.com/RMSResults

#### Resource Library

#### 1 Day On-campus Workshop

- RMS Overview (Individual and aggregate reports)
- Survey scales and report interpretation
- Advising resources
- Introduction to the Retention Data Center
- Worksheets and case studies for report interpretation
- Customization for implementation-focused discussions across departments

#### **RMS Resources**

#### **Retention Data Center Documentation and Video tutorials:**

www.RuffaloNL.com/DataCenter

#### **Data Review Webinar:**

www.RuffaloNL.com/RMSDataReview

#### **CSI and MYSA Infographics and Recommended student lists:**

www.RuffaloNL.com/RMSSharingResults

#### **Advising Resources:**

www.RuffaloNL.com/RMSResults

Resource Library

# Schedule your data review today!





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https://calendly.com/brandiphillips/rms-data-review-30-minutes



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# Thank you for joining us!



Brandi Phillips

Executive Consultant

Student Success Solutions



Consultant
Student Success Solutions



**Courtney Greene** 

Director of Student Success Operations





Natalie McVay

Client Support Specialist



# Join us for Part 2! September 25, 1pm CST

Using your data to take action & implement change

With Brandi Phillips