



## A 12-Step Outline for Group Introduction to the Student Report Related to the College Student Inventory™

Excerpts from the Retention Management System Plus™ Resource Guide

By Lana Low, Ph.D.

### A 12-Step Outline for Group Introduction to the Student Report

1. I would like to thank our freshman class for such a great response to the College Student Inventory. (Optional: We set a record this year with \_\_\_ students completing the inventory.) (Ask them to give themselves a hand. – Applause)
2. The College Student Inventory is one of the many ways that we determine how we can help you achieve your education goals at \_\_\_\_\_. It would take us an entire semester to have each of you meet with us and share the information you are able to share in \_\_ minutes about your specific needs and interests on this inventory.
3. Today we are going to share your individual reports with you. But first, I want to go over a sample report that will help you understand your results.
4. There are five components or types of information on your student report:
  - a. You name, student ID, gender
  - b. Your background information
  - c. The motivation scales
  - d. Recommendations for action
  - e. Written interpretation of your scores on the motivation scales.
5. In the upper right-hand corner of your report, you'll see your name, student ID, and gender. That's how I know which report to give you.
6. On the right-hand side of the front page, is your student background information which you shared at the beginning of the inventory. This includes:
  - a. High school academics
  - b. Family background
  - c. Information about your college experience, including the type of degree you're seeking and whether or not you intend to work at a job on or off campus.
7. On the left-hand side of the page, you'll see Motivational Assessment with four groups of scales:
  - a. Academic Motivation
  - b. General Coping
  - c. Receptivity to Support Services
  - d. Internal Validity
8. Let's look at each group of scales
  - a. You have 5 or 6 individual scales within each group
  - b. For each scale you have a percentile rank that represents your score.
  - c. Your score is charted on a bar graph which goes from Very Low to Very High
  - d. Under Academic Motivation, you have six individual scales:
    - i. Study Habits
    - ii. Reading Interests
    - iii. Verbal and Writing Confidence

- iv. Math and Science Confidence
  - v. Commitment to College
  - vi. Interactions with Previous Instructors
  - e. Under General Coping you have five individual scales:
    - i. Social Engagement
    - ii. Family Support
    - iii. Capacity for Tolerance
    - iv. Career Plans
    - v. Financial Security
  - f. Under Receptivity to Support Services you have five individual scales
    - i. Academic Assistance
    - ii. Personal Counseling
    - iii. Social Engagement
    - iv. Career Guidance
    - v. Financial Guidance
  - g. The final group has only one scale and it is Internal Validity
    - i. The scores on this scale relate to how careful you were in completing the survey. For example, if you were very careful, you will see a score of Excellent.
9. In the bottom left-hand corner, you will see Specific Recommendations.
- a. These Scores are calculated from your responses about your specific needs across scales.
  - b. The scores range from a low of 0 to a high of 10.
  - c. Your top ten scores appear on your report.
10. Now, let's look at the pages that follow the first page. These are the written interpretations of your scores on the 17 motivation scales from the first page.
- a. At the top of the page, you will see Written Interpretation, with two short paragraphs that explain the purpose of the statements that follow.
  - b. For each scale, you have:
    - i. An explanation of what the scale means
    - ii. A statement of your percentile score
    - iii. What you score suggests about your needs
    - iv. Where to go for help.
11. I have some materials I want to share with you that will help us to get you connected with the resources you need to address your needs, interests, and questions.
- a. Read your cover letter for your report (hold up sample)
  - b. Review your report (hold up sample)
  - c. Complete the integration and action plan (show copy on screen or describe to student)
  - d. Review our recourse and referral guide (hold up sample and/or read from table of contents)
12. Thank you again for being here today. I know we can work together successfully to make this a great year for you and for [College/University.]

